

REGISTRATION FORM FOR IMT MINES ALBI

Engineering Studies

Master's Degree in engineering ☐

Double Diploma ☐

Exchange ☐

Level : L3 ☐ Master 1 ☐ Master 2 ☐

(In each of the lines above you can choose only one)

For Exchange / academic year : Semester 1 ☐ Semester 2 ☐ Semester 1 and 2 ☐

If the exchange level is Master 2, please consult our site at : <http://www.mines-albi.fr/catalogue-des-formations>. And make your choice and note it here _____

We remind you that definitive level and major attribution will be made by Mines Albi, according to your transcript of records and proof of prerequisites.

1/ renseignements administratifs / administrative information

Etat Civil / Civil Status

Nom / Family Name : Prénom/First Name :

Nationalité/Nationality : N° de passeport/Passport number :

Sexe/Sex : Date de naissance/Date of birth :

A/in : Pays/Country :

Université d'origine/University :

Adresse personnelle / Personal Address

Adresse/Address :

Code Postal/Post code : Ville/Town :

Tel portable/ mobile phone : E-mail:

Adresse des parents / Parents' Address

Profession :

Adresse/Address :

Code Postal/Post code : Ville/Town :

Tel bureau/Professionnel phone number :

Tel portable/mobile phone : E-mail:

PERSONNE A PREVENIR EN CAS DE BESOIN (ACCIDENT, RAISON ADMINISTRATIVE)/PERSON TO INFORM IN CASE OF ACCIDENT, ADMINISTRATIVE PROBLEM

Nom et Prénom/Family Name and First Name :

Qualité/Relationship :

Adresse/Address :

Code Postal/Post code : Ville/Town :

Tel bureau/Professionnel phone number :

Tel portable/mobile phone : E-mail:

Renseignements pédagogiques / academic information

LANGUAGE COMPETENCE

Mother tongue: Language of instruction at home institution (if different):						
Other languages	I am currently studying this language		I have sufficient knowledge to follow lectures		I would have sufficient knowledge to follow lectures if I had some extra preparation	
	yes	no	yes	no	yes	no
.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WORK EXPERIENCE RELATED TO APPLICATION FOR STUDY (if relevant)

Type of work experience	Firm/organization	Dates	Country
.....
.....

PREVIOUS AND CURRENT STUDIES

Diploma/degree for which you are currently studying:	
Higher education study years (please give full detail of institution, diploma and content of studies) :	
Have you already been studying abroad ? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If Yes, when at which institution.....?	

Do you have or are you going to apply for any grant (if relevant)

Type of grant	Delivered by	Country	For (dates)
.....
.....

I the undersigned confirm that all information given above is correct

Signature applicant

The complete application must be sent as soon as possible.

Deadline: 15 May (for fall semester) and before 15 November (for spring semester) e-mail to: international@mines-albi.fr.

As soon as we receive your application, we will send you by e-mail the acknowledgement of reception and you will get a definitive answer about your admission before 30 May for fall semester, and before 30 November for spring semester.

Checklist of documents

Only attach the documents you have not sent us

- ☐ copie du passeport en cours de validité / **Copy of valid passport**
- ☐ Une assurance couvrant les frais d'hospitalisation ou de rapatriement sanitaire en cas d'accident grave pour la période totale de votre séjour en France / **insurance which covers repatriation in case of accidents serious illness and death for the total period on your staying in France**
- ☐ Une assurance couvrant pendant 3 mois les frais de santé et d'hospitalisation/ **insurance which covers health care and hospitalization in case of illness for 3 months period**
- ☐ certificat de naissance traduit en français par le Consulat du pays, la traduction doit être accompagnée d'une photocopie du certificat de naissance original / **Birth certificate issued abroad in a foreign language have to be translated by French Consulate in your country, the translation must be accompanied by a photocopy of the original birth certificate**
- ☐ attestation délivrée par Campus France si vous êtes Boursier (Eiffel) / **Certificate issued by Campus France, if you are a scholarship student (Eiffel)**
- ☐ CV (in french or in English)
- ☐ lettre de motivation / **cover letter (in french or in English)**
- ☐ copie des diplômes / **Copy Diplomas**
- ☐ copie des relevés de notes/ **copy transcript of records of former studies, including full details of previous and current higher education studies. Details not known at the time of application will be provided at a later stage**
- ☐ Attestation officielle de niveau de français (DELFI, TCF, TEF)/ **French level certificate (DELFI, TCF, TEF)**
- ☐ attestation de bourse / **grant certificates (if relevant)**
- ☐ lettre de recommandation / **recommendation letter with e-mail of the person who provides the letter of recommendation**

Ces documents sont à transmettre par mail à : international@mines-albi.fr **le plus rapidement possible** / Those documents have to be return by mail : international@mines-albi.fr before your arrival at Mines Albi as soon as possible by mail : international@mines-albi.fr before your arrival at Mines Albi **as soon as possible**

The mentioned original documents have to be in your possession at your arrival in Albi

Other information

A votre arrivée vous devrez vous inscrire et payer auprès de Mme Laurence Hue (laurence.hue@mines-albi.fr) au service support élèves – bureau 2 A 47 / **when you arrive** you will have to register and pay to Mme Laurence Hue (laurence.hue@mines-albi.fr) – Students assistance department – office 2 A 47 :

1/ 90 € de Contribution à la Vie Etudiante **cvec.etudiant.gouv.fr**

Imprimer le justificatif de paiement nécessaire pour votre inscription.

2/ une assurance responsabilité civile et individuelle / A civil liability insurance and individual.

You can find any information about housing, insurances, transportation on the website : <http://www.mines-albi.fr/international> , <https://www.imt-mines-albi.fr/fr/students-handbook>